

Design Engineering, Inc.  
Bi-Weekly Time Distribution Sheet

Name:	Walter Baudier	Pay Period	1
Employee No.	1	Dates:	December 27, 2012 to January 9, 2013

Job No.	Date	3010											
Phase No.		40											
Task No.		30											
Thursday	12/27	3											
Friday	12/28	6											
Saturday	12/29												
Sunday	12/30												
Monday	12/31	1											
Tuesday	1/1												
Wednesday	1/2	2											
Thursday	1/3	2.5											
Friday	1/4	1.5											
Saturday	1/5												
Sunday	1/6												
Monday	1/7	2											
Tuesday	1/8	8											
Wednesday	1/9	4.5											
Total Hours		30.5											

Hours Worked: 30.5 +Annual Leave \_\_\_\_\_ +Sick Leave \_\_\_\_\_ =Total Hours 30.5

Signature: 

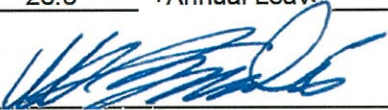
Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
96-Damage Assessments			

Design Engineering, Inc.  
Bi-Weekly Time Distribution Sheet

Name:	Walter Baudier	Pay Period	2
Employee No.	1	Dates:	January 10, 2013 to January 23, 2013

Job No.	Date	3010											
Phase No.		40											
Task No.		30											
Thursday	1/10	3											
Friday	1/11	4											
Saturday	1/12												
Sunday	1/13												
Monday	1/14	2.5											
Tuesday	1/15	2											
Wednesday	1/16	2.5											
Thursday	1/17	3.5											
Friday	1/18	3											
Saturday	1/19												
Sunday	1/20												
Monday	1/21	2.5											
Tuesday	1/22	2.5											
Wednesday	1/23	3											
Total Hours		28.5											

Hours Worked: 28.5 +Annual Leave \_\_\_\_\_ +Sick Leave \_\_\_\_\_ =Total Hours 28.5

Signature: 

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			
96-Damage Assessments			



**Design Engineering, Inc.**  
**Bi-Weekly Time Distribution Sheet**

PAGE 1 OF 3

<b>Name:</b> John Holtgreve	<b>Pay Period</b> 1
<b>Employee No.</b> 2	<b>Dates:</b> December 27, 2012 to January 9, 2013

Job No.	Date	OH	1063.1	3500	1063.1	7004.8	1062	OH	3010.9.3	3010.9.2	4501	4009	TOTALS
Phase No.		1	70	40	2	80	2	2	80	40	35	80	
Task No.		50	30	30	80	30	80	10	30	30	30	30	
Thursday	12/27	0.5	1	0.5	2.5								4.5
Friday	12/28	2	2.5			1	1.5						7
Saturday	12/29												
Sunday	12/30												
Monday	12/31							4					8
Tuesday	1/1							8					8
Wednesday	1/2	0.5	1.5		1.5	0.5	1.5		1	1	1		8.5
Thursday	1/3		0.5						1.5		1.5	2.5	9
Friday	1/4	3							1.5	0.5			9
Saturday	1/5												
Sunday	1/6												
Monday	1/7	3.5	0.5							0.5	0.5		9
Tuesday	1/8	0.5	2										8.5
Wednesday	1/9	1	0.5	2							0.5		8.5
Total Hours		11	8.5	2.5	4	1.5	3	12	4	2	3.5	2.5	80

Hours Worked: 75 +Annual Leave 4 +Sick Leave 1 =Total Hours 80

Signature: \_\_\_\_\_

**Phase No.**

**Direct Task No.**

**Overhead Task No.**

**Reimbursable Task No.**

1-Current/Gen. Office

10-Administration

10-Holiday

00-No Category

2-Payroll Additive/Overhead

20-Clerical

20-Annual Leave

10-Parking

20-Conceptual Planning

30-Engineering

30-Sick Leave

20-Travel

25-Financing

40-Drafting

35-Comp Leave

30-Hotels

30-Preliminary Design

50-Inspection

40-Adm. Leave

40-Meals

35-Design Memo/Study

60

45-Jury Duty

50-Office Supplies

40-Final Design

70-Computer Service

50-General Office

50-Miscellaneous Expenses

45-Redesign

60-Pension Plan

50-Client Revisions

70-Computer Service

70-Bid Phase

80-Proposals

75-Surveying

81-Pre-Contract Negotiations

80-Construction Administration

82-Business Development

85-Shop Drawings

90-Post Construction Services

95-Project Management

96-Damage Assessments

Design Engineering, Inc.  
Bi-Weekly Time Distribution Sheet

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Name: John Holtgreve	Pay Period 1
Employee No. 2	Dates: December 27, 2012 to January 9, 2013

Job No.	Date	1060.6.1	1060.6.1.2	1062	1068.5	2500	6005.1	1063.2	1069	OH	2021	3010.9.1	TOTALS
Phase No.		2	80	70	2	35	2	40	2	2	80	40	
Task No.		80	30	30	80	30	80	30	80	30	30	30	
Thursday	12/27												0
Friday	12/28												0
Saturday	12/29												
Sunday	12/30												
Monday	12/31												0
Tuesday	1/1												0
Wednesday	1/2												0
Thursday	1/3	1.5	0.5	1									3
Friday	1/4	0.5			0.5	1	2						4
Saturday	1/5												
Sunday	1/6												
Monday	1/7		0.5				3	0.5					4
Tuesday	1/8								5	1			6
Wednesday	1/9						2.5				1	1	4.5
Total Hours		2	1	1	0.5	1	7.5	0.5	5	1	1	1	21.5

Hours Worked: \_\_\_\_\_ +Annual Leave \_\_\_\_\_ +Sick Leave \_\_\_\_\_ =Total Hours \_\_\_\_\_

Signature:  \_\_\_\_\_

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
96-Damage Assessments			



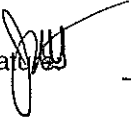
Design Engineering, Inc.  
Bi-Weekly Time Distribution Sheet

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Name: John Holtgreve	Pay Period 1
Employee No. 2	Dates: December 27, 2012 to January 9, 2013

Job No.	Date	OH												TOTALS
Phase No.		2												
Task No.		20												
Thursday	12/27													
Friday	12/28													
Saturday	12/29													
Sunday	12/30													
Monday	12/31	4												4
Tuesday	1/1													
Wednesday	1/2													
Thursday	1/3													
Friday	1/4													
Saturday	1/5													
Sunday	1/6													
Monday	1/7													
Tuesday	1/8													
Wednesday	1/9													
Total Hours		4												4

Hours Worked: \_\_\_\_\_ +Annual Leave \_\_\_\_\_ +Sick Leave \_\_\_\_\_ =Total Hours \_\_\_\_\_

Signature  \_\_\_\_\_

- | Phase No.                      | Direct Task No.     | Overhead Task No.            | Reimbursable Task No.     |
|--------------------------------|---------------------|------------------------------|---------------------------|
| 1-Current/Gen. Office          | 10-Administration   | 10-Holiday                   | 00-No Category            |
| 2-Payroll Additive/Overhead    | 20-Clerical         | 20-Annual Leave              | 10-Parking                |
| 20-Conceptual Planning         | 30-Engineering      | 30-Sick Leave                | 20-Travel                 |
| 25-Financing                   | 40-Drafting         | 35-Comp Leave                | 30-Hotels                 |
| 30-Preliminary Design          | 50-Inspection       | 40-Adm. Leave                | 40-Meals                  |
| 35-Design Memo/Study           | 60                  | 45-Jury Duty                 | 50-Office Supplies        |
| 40-Final Design                | 70-Computer Service | 50-General Office            | 50-Miscellaneous Expenses |
| 45-Redesign                    |                     | 60-Pension Plan              |                           |
| 50-Client Revisions            |                     | 70-Computer Service          |                           |
| 70-Bid Phase                   |                     | 80-Proposals                 |                           |
| 75-Surveying                   |                     | 81-Pre-Contract Negotiations |                           |
| 80-Construction Administration |                     | 82-Business Development      |                           |
| 85-Shop Drawings               |                     |                              |                           |
| 90-Post Construction Services  |                     |                              |                           |
| 95-Project Management          |                     |                              |                           |
| 90-Post Construction Services  |                     |                              |                           |
| 95-Project Management          |                     |                              |                           |

**Design Engineering, Inc.**  
**Bi-Weekly Time Distribution Sheet**

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<b>Name:</b> John Holtgreve	<b>Pay Period</b> 2
<b>Employee No.</b> 2	<b>Dates:</b> January 10, 2013 to January 23, 2013

Job No.	Date	OH	1060.6.1.2	1063.1	1063.1	3010.9.2	3500	6005.1	3014	1069	2021	3010.9.1	TOTALS
Phase No.		2	80	70	2	40	40	2	80	2	80	40	
Task No.		50	30	30	80	30	30	80	30	80	30	30	
Thursday	1/10	2	0.5	1	2	0.5	1	2					9
Friday	1/11	2.5	1.5						0.5	1	3		8.5
Saturday	1/12												
Sunday	1/13												
Monday	1/14	1			2			3.5				2.5	9
Tuesday	1/15	1.5						4				1	8.5
Wednesday	1/16	1					1					1.5	7.5
Thursday	1/17	5.5	0.5			1.5	1.5	0.5					10
Friday	1/18	0.5				1.5						1	7.5
Saturday	1/19												
Sunday	1/20												
Monday	1/21	0.5				1.5	0.5	1			0.5		6.5
Tuesday	1/22					13							13
Wednesday	1/23	1.5	2.5			1						0.5	8.5
Total Hours		16	5	1	4	19	4	11	0.5	1	3.5	6.5	88

Hours Worked: 88 +Annual Leave 0 +Sick Leave 0 =Total Hours 88\*

Signature: 

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Client Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			
96-Damage Assessments			

\* Includes hours from page 2 of 2.



**Design Engineering, Inc.**  
**Bi-Weekly Time Distribution Sheet**

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<b>Name:</b> John Holtgreve	<b>Pay Period</b> 2
<b>Employee No.</b> 2	<b>Dates:</b> January 10, 2013 to January 23, 2013

Job No.	Date	3010.9.3	1062	1063.1	1068.1	6005	2500	1063.2	4501	6005.1.3	7004.8		TOTALS
Phase No.		80	70	70	35	80	35	40	35	40	80		
Task No.		30	30	30	30	30	30	30	30	30	30		
Thursday	1/10												0
Friday	1/11												0
Saturday	1/12												
Sunday	1/13												
Monday	1/14												0
Tuesday	1/15	1	0.5	0.5									2
Wednesday	1/16	0.5	0.5		3								4
Thursday	1/17		0.5										0.5
Friday	1/18		2.5	1		0.5	0.5						4.5
Saturday	1/19												
Sunday	1/20												
Monday	1/21		1					1	0.5				2.5
Tuesday	1/22												0
Wednesday	1/23						2			0.5	0.5		3
Total Hours		1.5	5	1.5	3	0.5	2.5	1	0.5	0.5	0.5	0	16.5

Hours Worked: \_\_\_\_\_ +Annual Leave \_\_\_\_\_ +Sick Leave \_\_\_\_\_ =Total Hours \_\_\_\_\_

Signature:  \_\_\_\_\_

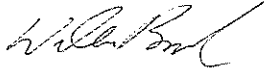
Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Client Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			
96-Damage Assessments			

**Design Engineering, Inc.**  
**Bi-Weekly Time Distribution Sheet**

<b>Name:</b> <b>Beau Baudier</b>	<b>Pay Period</b> <b>1</b>
<b>Employee No.</b> <b>78</b>	<b>Dates:</b> <b>December 27, 2012 to January 9, 2013</b>

Job No.	Date	3010	AMB	OH									
Phase No.													
Task No.													
Thursday	12/27	2	6	2									
Friday	12/28	5	4	1									
Saturday	12/29												
Sunday	12/30												
Monday	12/31	0.5	2.5	7									
Tuesday	1/1	0	0	10									
Wednesday	1/2	2	0	8									
Thursday	1/3	1	0	9									
Friday	1/4	1.5	0	8.5									
Saturday	1/5												
Sunday	1/6												
Monday	1/7	2	0	8									
Tuesday	1/8	8	0	2									
Wednesday	1/9	4.5	0	5.5									
Total Hours		26.5	12.5	61									

Hours Worked:    39            +Annual Leave            +Sick Leave            =Total Hours

Signature: 

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
96-Damage Assessments			



**Design Engineering, Inc.**  
**Bi-Weekly Time Distribution Sheet**

<b>Name:</b>	<b>Beau Baudier</b>	<b>Pay Period</b>	<b>2</b>
<b>Employee No.</b>	<b>78</b>	<b>Dates:</b>	<b>January 10, 2013 to January 23, 2013</b>

Job No.	Date	3010											
Phase No.													
Task No.													
Thursday	1/10	3											
Friday	1/11	4											
Saturday	1/12												
Sunday	1/13												
Monday	1/14	2											
Tuesday	1/15	1											
Wednesday	1/16	1.5											
Thursday	1/17	2											
Friday	1/18	2											
Saturday	1/19												
Sunday	1/20												
Monday	1/21	2.5											
Tuesday	1/22	1.5											
Wednesday	1/23	3											
Total Hours		22.5											

Hours Worked: \_\_\_\_\_ +Annual Leave \_\_\_\_\_ +Sick Leave \_\_\_\_\_ =Total Hours \_\_\_\_\_

Signature: 

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			
96-Damage Assessments			



Design Engineering, Inc.  
Bi-Weekly Time Distribution Sheet

Name: April Hurry	Pay Period 1
Employee No. 44	Dates: December 27, 2012 to January 9, 2013

Job No.	Date	3010.9	3010.9.1	3010.9.2	7004.8.1	OH13	OH13	1009 QH13					
Phase No.		85	40	40	85	2	1	2					
Task No.		30	30	30	30	10	50	80					
Thursday	12/27	3		2	3								8
Friday	12/28		3		5								8
Saturday	12/29												0
Sunday	12/30												0
Monday	12/31		1	2	1	4							8
Tuesday	1/1					8							8
Wednesday	1/2	2	3	1	2								8
Thursday	1/3		4	1	3								8
Friday	1/4	2	2		4	4							8
Saturday	1/5												0
Sunday	1/6												0
Monday	1/7		2.5	1	2		2.5						8
Tuesday	1/8			3				5	OLD Silo Bldg				8
Wednesday	1/9		2	2	4								8
Total Hours		7	17.5	12	20	16	2.5	5	0	0	0	0	80

Hours Worked: 80 +Annual Leave +Sick Leave =Total Hours 80

Signature: April Hurry

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Client Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
96-Damage Assessments			

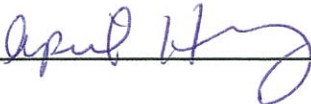


**Design Engineering, Inc.**  
**Bi-Weekly Time Distribution Sheet**

<b>Name:</b> <b>April Hurry</b>	<b>Pay Period</b> <b>2</b>
<b>Employee No.</b> <b>44</b>	<b>Dates:</b> <b>January 10, 2013 to January 23, 2013</b>

Job No.	Date	3010.9	3010.9.1	3010.9.2	7004.8.1	1069 OH13	OH13						
Phase No.		85	40	40	85	2	2						
Task No.		30	30	30	30	80	45						
Thursday	1/10			5	2	1					OLD Silo Bldg		8
Friday	1/11		2	1	4	1					OLD Silo Bldg		8
Saturday	1/12												0
Sunday	1/13												0
Monday	1/14						8						8
Tuesday	1/15						8						8
Wednesday	1/16						8						8
Thursday	1/17			2	2		4						8
Friday	1/18		2	3	3								8
Saturday	1/19												0
Sunday	1/20												0
Monday	1/21			5	3								8
Tuesday	1/22			12									12
Wednesday	1/23		4		4								8
<b>Total Hours</b>		0	8	28	18	2	28	0	0	0	0	0	84

Hours Worked: 84 +Annual Leave \_\_\_\_\_ +Sick Leave \_\_\_\_\_ =Total Hours 84

Signature: 

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Client Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			





**Design Engineering, Inc.**  
**Bi-Weekly Time Distribution Sheet**

<b>Name:</b> <b>Max Shukla</b>	<b>Pay Period</b> <b>1</b>
<b>Employee No.</b> <b>18</b>	<b>Dates:</b> <b>December 27, 2012 to January 9, 2013</b>

Job No.	Date	3010.9.1	1063..1	OH 12	OH 13	1063.2	3500	7005.3					
Phase No.		40	40	1	1	40	40	40					
Task No.		30	30	10	10	30	30	30					
Thursday	12/27	6	2										
Friday	12/28		8										
Saturday	12/29												
Sunday	12/30												
Monday	12/31		4	4									
Tuesday	1/1				8								
Wednesday	1/2					8							
Thursday	1/3					8							
Friday	1/4					8							
Saturday	1/5												
Sunday	1/6												
Monday	1/7					8							
Tuesday	1/8					4	4						
Wednesday	1/9						6	2					
Total Hours		6	14	4	8	36	10	2					

Hours Worked: 80 +Annual Leave \_\_\_\_\_ +Sick Leave \_\_\_\_\_ =Total Hours 80

Signature: M. B. Shukla

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Client Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
96-Damage Assessments			

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Design Engineering, Inc.  
Bi-Weekly Time Distribution Sheet

Name: Max Shukla	Pay Period 2
Employee No. 18	Dates: January 10, 2013 to January 23, 2013

Job No.	Date	3500	3010.9.1	7005.3									
Phase No.		40	40	40									
Task No.		30	30	30									
Thursday	1/10	8											
Friday	1/11	8											
Saturday	1/12												
Sunday	1/13												
Monday	1/14	8											
Tuesday	1/15	8											
Wednesday	1/16	8											
Thursday	1/17	4	4										
Friday	1/18	4	4										
Saturday	1/19												
Sunday	1/20												
Monday	1/21		8										
Tuesday	1/22		6	2									
Wednesday	1/23		8										
Total Hours		48	30	2									

Hours Worked: 80 +Annual Leave +Sick Leave =Total Hours 80

Signature: M. B. Shukla

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Client Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			
96-Damage Assessments			

**Design Engineering, Inc.**  
**Bi-Weekly Time Distribution Sheet**

<b>Name:</b> Dennis Snyder	<b>Pay Period</b> 1
<b>Employee No.</b> 65	<b>Dates:</b> December 27, 2012 to January 9, 2013

Job No.	Date	3500 Kenner	3013 St Peters	3010.9.1 P1B-Rdy	3010.9.2 P1B-Brg	3010.9 P1A-Rd	6005.1 Sewer	OH13 StaffMtg	OH13 Holiday				
Phase No.		35	40	40	40	80	50	1	1				
Task No.		30	30	30	30	30	30	50	10				Totals
Thursday	12/27	2				6				3500 65% Submittal dwgs / 3010.9 plan change drain mods			8
Friday	12/28	2				2				3500 65% Submittal dwgs / 3010.9 plan change drain mods			4
Saturday	12/29												
Sunday	12/30												
Monday	12/31					4			4	Holiday / 3010.9 plan change markups			8
Tuesday	1/1								8	Holiday			8
Wednesday	1/2	1		1		7				3500 65% Submittal specs/ 3010.9.1. traffic counts / 3010.9 plan change drain mods			9
Thursday	1/3	1		2		6				3500 65% submittal dwgs / 3010.9.1 xsec review / 3010.9 plan change drain mods			9
Friday	1/4	3		2		2				3500 65% Submittal dwgs / 3010.9.1 xsec review / 3010.9 plan change, RFI typ sec.			7
Saturday	1/5												
Sunday	1/6												
Monday	1/7	4		2		1		2		review / 3010.9.rev, plan change / OH13 Staff Mtg			9
Tuesday	1/8	7		2						3500 65% Submittal dwgs / 3010.9.1 qty. review			9
Wednesday	1/9	6		2	1					3500 65% submittal dwgs / 3010.9.1 qty. review / 3010.9.2 Lighting			9
Total Hours		26	0	11	1	28	0	2	12				80

Hours Worked: 80 +Annual Leave 0 +Sick Leave 0 =Total Hours 80

Signature: Dennis A. Snyder

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Client Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
96-Damage Assessments			

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**Design Engineering, Inc.**  
**Bi-Weekly Time Distribution Sheet**

<b>Name:</b> Dennis Snyder	<b>Pay Period</b> 2
<b>Employee No.</b> 65	<b>Dates:</b> January 10, 2013 to January 23, 2013

Job No.	Date	3500 Kenner	3013 St Peters	3010.9.1 P1B-Rdy	3010.9.2 P1B-Brg	3010.9 P1A-Rd	6005.1 Sewer	6005 Sewer					
Phase No.		35	40	40	40	80	50	90					
Task No.		30	30	30	30	30	30	30					Totals
Thursday	1/10	6		2	2				3500 65% submittal dwgs / 3010.9.1 qty. review/ 3010.9.2 email AdamD , Lighting rev				10
Friday	1/11	2				2	2		3500 65% submittal dwgs / 3010.9 Nelson cmnts on Plan Change /6005.1 Proposal				6
Saturday	1/12												
Sunday	1/13												
Monday	1/14	3	1	2	1	3			3500 65% dwgs / 3013 email fm Gene G / 3010.9.2 email Colby G /3010.9 PC w/Nelson				10
Tuesday	1/15	6		2		2			3500 65% dwgs / 3010.9.1 email Thomas G /3010.9 Plan Change w/Nelson				10
Wednesday	1/16	6		2	2				3500 65% dwgs / 3010.9.1 Column drains; 3010.9.2Chris M Cmnts				10
Thursday	1/17	6		2	2			1	3500 65% dwgs / 3010.9.1 review cmnts; 3010.9.2 Email Colby / 6005.1 Email Lewis				11
Friday	1/18	3			1			1	3500 65% dwgs, email Nestor / 3010.9.2 Thomas, Adam email / 6005.1 email Lewis				5
Saturday	1/19												
Sunday	1/20												
Monday	1/21	3	2	2	1	2			drains; 3010.9.2 Nelson cmnts/3010.9 JPSO barrier				10
Tuesday	1/22			7	6				3010.9.1 & 3010.9.2 Mtg at Huval in Lafayette				13
Wednesday	1/23								Out of Office				0
Total Hours		35	3	19	15	9	2	2					85

Hours Worked: 85 +Annual Leave 0 +Sick Leave 0 =Total Hours 85

Signature: Dennis A. Snyder

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

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**Design Engineering, Inc.**  
**Bi-Weekly Time Distribution Sheet**

<b>Name:</b> Akash Rao	<b>Pay Period</b> 1
<b>Employee No.</b> 61	<b>Dates:</b> December 27, 2012 to January 9, 2013

Job No.	Date	3010.9.2	OH	OH	7004.8	OH	3013.1						
Phase No.		40	2	2	85	1	30						
Task No.		30	10	10	30	50	30						
Thursday	12/27	8											
Friday	12/28	8											
Saturday	12/29												
Sunday	12/30												
Monday	12/31	4	4										
Tuesday	1/1			8									
Wednesday	1/2	4			4								
Thursday	1/3	2			2	4							
Friday	1/4	2			1	5							
Saturday	1/5												
Sunday	1/6												
Monday	1/7	3			2	3							
Tuesday	1/8				4		4						
Wednesday	1/9				4		4						
Total Hours													

Hours Worked: 80 + Annual Leave 0 + Sick Leave 0 = Total Hours 80

Signature: 

01/11/2013

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Client Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
96-Damage Assessments			





**Design Engineering, Inc.**  
**Bi-Weekly Time Distribution Sheet**

<b>Name:</b> Akash Rao	<b>Pay Period</b> 2
<b>Employee No.</b> 61	<b>Dates:</b> January 10, 2013 to January 23, 2013

Job No.	Date	3010.9.2	OH	7004.8	3013.1	7005.3							
Phase No.		40	2	85	30	85							
Task No.		30	30	30	30	30							
Thursday	1/10	2	2	2	2								
Friday	1/11	2		4	2								
Saturday	1/12												
Sunday	1/13												
Monday	1/14	5			3								
Tuesday	1/15	6			2								
Wednesday	1/16	6			2								
Thursday	1/17	6			2								
Friday	1/18	6			2								
Saturday	1/19												
Sunday	1/20												
Monday	1/21			3	3	3							
Tuesday	1/22	2		4		2							
Wednesday	1/23	2		4		2							
Total Hours													

Hours Worked: 79 +Annual Leave \_\_\_\_\_ +Sick Leave 2 =Total Hours 81

Signature: \_\_\_\_\_

*Akash Rao*  
01/28/2013

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Client Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
96-Damage Assessments			




Design Engineering, Inc.  
Bi-Weekly Time Distribution Sheet

Name:	Lisa Osborne	Pay Period	1
Employee No.	81	Dates:	December 27, 2012 to January 9, 2013

Job No.	Date	3010.9.2	OH2012	7004.8	2500								
Phase No.		40	2	70 40	35								
Task No.		40	10	40 70	40								
Thursday	12/27			9									
Friday	12/28			4									
Saturday	12/29												
Sunday	12/30												
Monday	12/31		5	4									
Tuesday	1/1		9										
Wednesday	1/2	4		5									
Thursday	1/3			9									
Friday	1/4	1		3									
Saturday	1/5												
Sunday	1/6												
Monday	1/7	3		1	5								
Tuesday	1/8				9.5								
Wednesday	1/9				8.5								
Total Hours		8	14	35	23	0	0	0					

Hours Worked: 80 +Annual Leave \_\_\_\_\_ +Sick Leave \_\_\_\_\_ =Total Hours 80

Signature: 

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Client Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
96-Damage Assessments			





Design Engineering, Inc.  
Bi-Weekly Time Distribution Sheet

Name:	Lisa Osborne	Pay Period	2
Employee No.	81	Dates:	January 10, 2013 to January 23, 2013

Job No.	Date	3010.9.2	7004.8	2500									
Phase No.		40	70	35									
Task No.		40	40	40									
Thursday	1/10	3		6									
Friday	1/11	4											
Saturday	1/12												
Sunday	1/13												
Monday	1/14	7		2									
Tuesday	1/15	9											
Wednesday	1/16	9											
Thursday	1/17	8		1									
Friday	1/18	4											
Saturday	1/19												
Sunday	1/20												
Monday	1/21	9											
Tuesday	1/22	9											
Wednesday	1/23	9											
Total Hours		71	0	9	0	0	0	0	0				

Hours Worked: 80 +Annual Leave +Sick Leave =Total Hours 80

Signature: 

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Client Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			

Design Engineering, Inc.  
Bi-Weekly Time Distribution Sheet

Name: Brett Liuzza	Pay Period 1
Employee No. 80	Dates: December 27, 2012 to January 9, 2013

Job No.	Date	3010.9	3010.9.1	OH									
Phase No.		40	40	2									
Task No.		30	30	10									
Thursday	12/27	9											
Friday	12/28		9										
Saturday	12/29												
Sunday	12/30												
Monday	12/31			4									
Tuesday	1/1			8									
Wednesday	1/2		9										
Thursday	1/3	4	4										
Friday	1/4		9										
Saturday	1/5												
Sunday	1/6												
Monday	1/7		9										
Tuesday	1/8		9										
Wednesday	1/9		9										
Total Hours		13	58	12									

Hours Worked: 83 +Annual Leave +Sick Leave =Total Hours

Signature: Brett Liuzza

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Client Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
96-Damage Assessments			

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Design Engineering, Inc.  
Bi-Weekly Time Distribution Sheet

Name:	Brett Liuzza	Pay Period	2
Employee No.	80	Dates:	January 10, 2013 to January 23, 2013

Job No.	Date	3010.9.1	<del>2500</del> <del>2250</del>										
Phase No.		40	35										
Task No.		30	30										
Thursday	1/10	10											
Friday	1/11	8											
Saturday	1/12												
Sunday	1/13												
Monday	1/14		9										
Tuesday	1/15		9										
Wednesday	1/16		9										
Thursday	1/17		9										
Friday	1/18		8										
Saturday	1/19												
Sunday	1/20												
Monday	1/21		9										
Tuesday	1/22		9										
Wednesday	1/23		9										
Total Hours		18	71										

Hours Worked: 89 +Annual Leave \_\_\_\_\_ +Sick Leave \_\_\_\_\_ =Total Hours 89

Signature: 

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			



Design Engineering, Inc.  
Bi-Weekly Time Distribution Sheet

Name:	Mark Zimmerman	Pay Period	1
Employee No.	26	Dates:	December 27, 2012 to January 9, 2013

Job No.		1063.1		3500		1063.2	9965.4	3010.9.1	1060.6.1	OH2013	OH2013	OH2013	OH2013
Phase No.	Date	40		40		40	40	40	40	2	2	1	2
Task No.		40		40		40	40	40	40	30	20	50	10
Thursday	12/27	3		3								2	
Friday	12/28	3		5									
Saturday	12/29												
Sunday	12/30												
Monday	12/31	2		2									4
Tuesday	1/1												8
Wednesday	1/2										8		
Thursday	1/3	2		6									
Friday	1/4			1		6				1			
Saturday	1/5												
Sunday	1/6												
Monday	1/7					3	3	2					
Tuesday	1/8						1	6		1			
Wednesday	1/9			2				5	1				
Total Hours		10		19		9	4	13	1	2	8	2	12

Hours Worked: 70 +Annual Leave 8 +Sick Leave 2 =Total Hours 80

Signature: 

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
96-Damage Assessments			



**Design Engineering, Inc.**  
**Bi-Weekly Time Distribution Sheet**

<b>Name:</b>	<b>Mark Zimmerman</b>	<b>Pay Period</b>	<b>2</b>
<b>Employee No.</b>	<b>26</b>	<b>Dates:</b>	<b>January 10, 2013 to January 23, 2013</b>

Job No.	Date	3500		1060.6.1		3010.9.1		2500		9965.4			OH2013
Phase No.		40		40		40		40	35	40			1
Task No.		40		40		40		40		40			50
Thursday	1/10	5		2									1
Friday	1/11	6		1		1							
Saturday	1/12												
Sunday	1/13												
Monday	1/14	6		2									
Tuesday	1/15	8											
Wednesday	1/16	5				3							
Thursday	1/17	6				2							
Friday	1/18	6				2							
Saturday	1/19												
Sunday	1/20												
Monday	1/21					3		5					
Tuesday	1/22					2		6					
Wednesday	1/23							7		1			
Total Hours		42		5		13		18		1			1

Hours Worked: 80 +Annual Leave 0 +Sick Leave 0 =Total Hours 80

Signature: 

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Client Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			



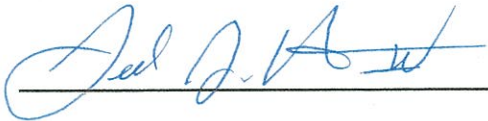
Design Engineering, Inc.  
Bi-Weekly Time Distribution Sheet

Name:	Theodore Hemelt	Pay Period	1
Employee No.	34	Dates:	December 27, 2012 to January 9, 2013

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Job No.	Date	3010.9	OH '13	OH '13	OH '13	3500							
Phase No.		40	1	1	1	40							
Task No.		40	10	20	30	40							
Thursday	12/27	8											
Friday	12/28	8											
Saturday	12/29												
Sunday	12/30												
Monday	12/31		4	4									
Tuesday	1/1		8										
Wednesday	1/2	8											
Thursday	1/3				8								
Friday	1/4				8								
Saturday	1/5												
Sunday	1/6												
Monday	1/7					8							
Tuesday	1/8					8							
Wednesday	1/9					8							
Total Hours		24	12	4	16	24							

Hours Worked: 60 +Annual Leave 4 +Sick Leave 16 =Total Hours 80

Signature: 

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
96-Damage Assessments			



Design Engineering, Inc.  
Bi-Weekly Time Distribution Sheet

Name:	Theodore Hemelt	Pay Period	2
Employee No.	34	Dates:	January 10, 2013 to January 23, 2013

Job No.	Date	3500	3010.9	6005	3010.9.1								
Phase No.		40	40	40	40								
Task No.		40	40	40	40								
Thursday	1/10	8											
Friday	1/11	8											
Saturday	1/12												
Sunday	1/13												
Monday	1/14	8											
Tuesday	1/15		8										
Wednesday	1/16		8										
Thursday	1/17	8											
Friday	1/18	8											
Saturday	1/19												
Sunday	1/20												
Monday	1/21			2	8								
Tuesday	1/22		8										
Wednesday	1/23	2	4										
Total Hours		42	28	2	8								

Hours Worked: 80 +Annual Leave 0 +Sick Leave 0 =Total Hours 80

Signature: 

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Client Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			



**Design Engineering, Inc.**  
**Bi-Weekly Time Distribution Sheet**

<b>Name:</b> <b>Beth Davis</b>	<b>Pay Period</b> <b>1</b>
<b>Employee No.</b> <b>43</b>	<b>Dates:</b> <b>December 27, 2012 to January 9, 2013</b>

Job No.	Date	3010.9.2	3010.9	OH13	7004.8	OH13	OH13	1063.2	7004.8				
Phase No.		40	40	2	85	2	2	40	40				
Task No.		40	40	10	40	30	20	40	85				
Thursday	12/27	8											
Friday	12/28	4	2		2								
Saturday	12/29												
Sunday	12/30												
Monday	12/31	4		4									
Tuesday	1/1			8									
Wednesday	1/2	6				2							
Thursday	1/3	6			2								
Friday	1/4						8						
Saturday	1/5												
Sunday	1/6												
Monday	1/7						8						
Tuesday	1/8							8					
Wednesday	1/9					1		6	1				
Total Hours		28	2	12	4	3	16	14	1				

Hours Worked: 61 +Annual Leave 16 +Sick Leave 3 =Total Hours 80

Signature: Beth Davis

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Client Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
96-Damage Assessments			

*[Handwritten initials]*



Design Engineering, Inc.  
Bi-Weekly Time Distribution Sheet

Name:	Beth Davis	Pay Period	2
Employee No.	43	Dates:	January 10, 2013 to January 23, 2013

Job No.	Date	7004.8	3500	1063.2	3010.9.2								
Phase No.		40	40	40	40								
Task No.		85	40	40	40								
Thursday	1/10	5	4										
Friday	1/11	3	4										
Saturday	1/12												
Sunday	1/13												
Monday	1/14			6	2								
Tuesday	1/15				8								
Wednesday	1/16				8								
Thursday	1/17				8								
Friday	1/18				8								
Saturday	1/19												
Sunday	1/20												
Monday	1/21				8								
Tuesday	1/22				8								
Wednesday	1/23				8								
Total Hours		8	8	6	58								

Hours Worked: 80 +Annual Leave +Sick Leave =Total Hours 80

Signature: Beth Davis

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
90-Post Construction Services			
95-Project Management			
96-Damage Assessments			

**Design Engineering, Inc.**  
**Bi-Weekly Time Distribution Sheet**

<b>Name:</b>	<b>Mary Ann Hellmers</b>	<b>Pay Period</b>	<b>1</b>
<b>Employee No.</b>	<b>53</b>	<b>Dates:</b>	<b>December 27, 2012 to January 9, 2013</b>

Job No.	Date	OH	OH	3010									
Phase No.		1	2	40									
Task No.		50	10	20									
Thursday	12/27	8											
Friday	12/28	7		1									
Saturday	12/29												
Sunday	12/30												
Monday	12/31	4	4										
Tuesday	1/1		8										
Wednesday	1/2	8											
Thursday	1/3	8											
Friday	1/4	8											
Saturday	1/5												
Sunday	1/6												
Monday	1/7	8											
Tuesday	1/8	8											
Wednesday	1/9	8											
Total Hours													

Hours Worked: 80 +Annual Leave \_\_\_\_\_ +Sick Leave \_\_\_\_\_ =Total Hours 80

Signature: 

Phase No.	Direct Task No.	Overhead Task No.	Reimbursable Task No.
1-Current/Gen. Office	10-Administration	10-Holiday	00-No Category
2-Payroll Additive/Overhead	20-Clerical	20-Annual Leave	10-Parking
20-Conceptual Planning	30-Engineering	30-Sick Leave	20-Travel
25-Financing	40-Drafting	35-Comp Leave	30-Hotels
30-Preliminary Design	50-Inspection	40-Adm. Leave	40-Meals
35-Design Memo/Study	60	45-Jury Duty	50-Office Supplies
40-Final Design	70-Computer Service	50-General Office	50-Miscellaneous Expenses
45-Redesign		60-Pension Plan	
50-Clent Revisions		70-Computer Service	
70-Bid Phase		80-Proposals	
75-Surveying		81-Pre-Contract Negotiations	
80-Construction Administration		82-Business Development	
85-Shop Drawings			
90-Post Construction Services			
95-Project Management			
96-Damage Assessments			

